

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION  
OF SCHOOL DISTRICT NO 38 (RICHMOND)  
7811 GRANVILLE AVENUE, RICHMOND, BC  
ON MONDAY, FEBRUARY 20, 2017  
AT 7 P.M.**

Present:	Chairperson	D. Tablotney
	Trustees	S. Nixon
		K. Hamaguchi
		J. Ho
		D. Sargent
		A. Wong
		E. Yung
	Superintendent of Schools	S. Elwood
	Secretary Treasurer	M. De Mello
	Assistant Superintendent	L. Archer
	Assistant Superintendent	K. D'Angelo
	Assistant Superintendent	W. Lim
	Executive Assistant (Recording Secretary)	G. Hackenbruch

***The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmi̓nəm̓ (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.***

**1. Recognition of Visitors, Announcements and Updates from Trustees**

(a) Recognition of Visitors

The Chairperson called the meeting to order at 7:06pm.

(b) Announcements

**Trustee Hamaguchi** – The Richmond School District and the City of Richmond are collaborating to promote February as ERASE Bullying Month and we are inviting everyone to wear something pink on February 22. Our collective goal is to ensure that “Richmond is a respectful, safe, caring and connected community that values individual differences.” Schools will promote and participate in ERASE Bullying in various ways. Schools in our district will be participating in the February 22 Pink Shirt Day with various events planned at schools. Wear something pink on February 22 to show that you will not tolerate bullying

**Trustee Ho** – Every year, during the month of February, Canadians are invited to participate in Black History Month festivities and events that honour the legacy of black Canadians, past and present. We take this time to celebrate the many achievements and contributions of black Canadians who, throughout history, have done so much to make Canada the culturally diverse, compassionate and prosperous nation we are today. During Black History Month, Canadians can gain insight into the experiences of black Canadians and the vital role this community has played throughout our shared history. For additional information see [www.blackhistorycanada.ca](http://www.blackhistorycanada.ca)

**Trustee Nixon** – The Richmond School District and the Richmond District Parents Association, in collaboration with the City of Richmond and S.U.C.C.E.S.S. will present the 18th Annual Free Learning & the Brain Conference on Saturday, April 1, 2017 at MacNeill secondary school. There are a number of workshops to choose from and the keynote speaker is Shelley Moore who will speak on the topic of Inclusion. Check the district website for registration details.

**Trustee Yung** – Education Week will take place on February 27-March 5 with a full schedule of events.

**Trustee Sargent** – International Mother Language Day will be celebrated on February 21. This is a day to celebrate all mother languages by their speakers e.g. First Nations, Aboriginals, Canadians, Immigrants etc. including the linguistic minorities for example, Braille and Sign language speakers.

- (c) Updates from Trustees  
Trustee Nixon updated on her attendance at a school event.  
Trustee Hamaguchi updated on his attendance at a school event.  
Trustee Wong updated on her attendance at a school event.
- (d) The Secretary Treasurer advised that all materials had been made available to the public.

## **2. Adoption of Agenda**

043/2017      MOVED BY A. WONG AND SECONDED BY J. HO:

**THAT** the Monday, February 20, 2017 regular agenda of the Board of Education (Richmond) be adopted as circulated.

CARRIED

## **3. Presentations, Special Recognitions, Briefs and Questions from the Public**

- (a) Presentations

Assistant Superintendent Lim and Anne Gillrie-Carre, District Administrator, provided information on the ERASE Bullying Poster and Video Competitions.

Isidora Chan from McMath secondary school was the winner of the City of Richmond's "ERASE Bullying" Poster Contest and Isaiah Lopez and Robert Deguzman from Hugh Boyd secondary school, were the winners of the Richmond School District's ERASE Bullying Video Contest.

Kishoore Ramanathan, a leadership student from Burnett secondary school introduced Isidora and the Board Chair presented her with a certificate.

Judges Sean Stephenson and Kristina Do from Brighthouse elementary school introduced Isaiah and Robert's winning video and the Board Chair presented them with a certificate.

A communications break was called at 7:40pm. The meeting resumed at 7:55pm.

- (b) Special Recognitions

Nil.

- (c) Briefs

It was noted that this was the last meeting at which briefs regarding the 2017/18 Operating Budget would be accepted without prior notice.

No briefs regarding the 2017/18 Operating Budget were brought forward.

**Questions from the Public**

1. Colleen Howu, parent, had questions on the proposed changes to the District Code of Conduct and the consultation process into a potential discrete SOGI policy.
2. Carven Li, alumni from Steveston/London secondary school, had a question on translating the Superintendent's report on the potential discrete SOGI policy.
3. Kaylyn Munro, alumni from Steveston/London secondary school, had comments on educational resources for trustees, staff and students around sexual orientation and gender identity.
4. Susan Takata, community member, had comments on educational resources to erase bullying for any reason.
5. Vivian Leung, a parent, had questions on the District Code of Conduct, its consultation process and timing and the need for a discrete policy addressing sexual orientation and gender identity.
6. Howard Shum, a parent, had questions on the proposed new SOGI policy and the District's Code of Conduct.

Trustees agreed to continue beyond the 30 minute question period as set out in Policy 201: *Bylaw: Board Operations*.

7. Lisa Descary, a parent and teacher, had comments on a separate SOGI policy.
8. Tara Chen, a student, had a comment on being respectful of each other and ensuring that school is safe for all students.
9. Kaylen Munro, a student, had a comment on the diversity of students and a question on the urgency of having a separate SOGI policy.
10. Stacy Chen, a student, had comments on discrimination, prejudice, bullying, the safety of all students and promoting an environment of expanding education.
11. Connie Huang, a parent, had questions on the input process to the proposed revisions to the District Code of Conduct and the need for a separate SOGI policy.

**4. Executive**

Nil.

**5. Approval of Minutes**

- (a) Public meeting of the Board held Monday, February 6, 2017 for approval.

044/2017      MOVED BY S. NIXON AND SECONDED BY E. YUNG:

**THAT** the Board of Education (Richmond) approve the Monday, February 6, 2017 regular minutes of the Board of Education (Richmond) as circulated.

CARRIED

- (b) Record of an in-camera meeting of the Board held Monday, February 6, 2017 was included with the agenda package for information.

**6. Business Arising**

- (a) 2016/17 Amended Annual Operating Budget

A memorandum from the Assistant Secretary Treasurer was included with the agenda package. The Secretary Treasurer spoke to the preparation of the amended annual budget and funding protection due to ongoing declining enrolment.

Trustees had questions on special purpose funds, the year over year annual budget allocation increase, funding exempt staff increases and the allocation of \$2 million in surplus funds to balance the budget. BYLAW. There was consensus that 3 readings take place at this meeting.

### AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 38 (RICHMOND) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 38 (Richmond) Amended Annual Budget Bylaw for fiscal year 2016/2017.
3. The attached Statement 2 showing the estimated revenue and expense for the 2016/2017 fiscal year and the total budget bylaw amount of \$230,767,447 for the 2016/2017 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2016/2017.

045/2017 FIRST READING MOVED BY D. SARGENT AND SECONDED BY E. YUNG:

**THAT** the Board of Education (Richmond) approve the 2016/17 Amended Annual Operating Budget.

CARRIED

046/2017 SECOND READING MOVED BY J. HO AND SECONDED BY E. YUNG:

**THAT** the Board of Education (Richmond) approve the 2016/17 Amended Annual Operating Budget.

CARRIED

047/2017 THIRD AND FINAL READING MOVED BY K. HAMAGUCHI AND SECONDED BY S. NIXON:

**THAT** the Board of Education (Richmond) approve the 2016/17 Amended Annual Operating Budget.

CARRIED

**THE AMENDED ANNUAL OPERATING BUDGET BYLAW FOR 2016/2017 WAS THEREFORE CARRIED.**

(b) Discrete Policy - Sexual Orientation and Gender Identity

The Superintendent of Schools spoke to her memorandum as included with the agenda package noting considerations given and research conducted that resulted in her recommendation for a discrete policy that involves students, staff and parents. Trustees had questions and comments on understanding and recognizing the diversity of our community and the importance of policy as it represents the values of our district.

048/017 MOVED BY D. SARGENT AND SECONDED BY S. NIXON:

**THAT** the Board of Education (Richmond) approve the development of a policy that recognizes the gender diversity of our school district community and further that such a policy would support an increased awareness and understanding of sexual orientation, gender identity and expression.

NO VOTE

049/2017 MOVED BY J. HO AND SECONDED BY A. WONG:

**THAT** the Board of Education (Richmond) defer consideration of the separate Sexual Orientation and Gender Identity (SOGI) policy until September 2017.

DEFEATED

NEGATIVE: SARGENT, HAMAGUCHI, NIXON, TABLOTNEY

The Board returned to consider motion 048/2017 and the question was called.

**048/2017 SHALL THEREFORE READ AS FOLLOWS:**

**THAT** the Board of Education (Richmond) approve the development of a policy that recognizes the gender diversity of our school district community and further that such a policy would support an increased awareness and understanding of sexual orientation, gender identity and expression.

CARRIED

NEGATIVE: HO, WONG

**7. New Business**

(a) Fire Equivalency Bylaw

A memorandum from the Secretary Treasurer was included with the agenda package. BYLAW. There was consensus that 3 readings take place at this meeting.

**SCHOOL DISTRICT NO. 38 (RICHMOND)**

**A.R. MACNEILL SECONDARY SCHOOL EQUIVALENCY COVENANT BYLAW 2017**

**WHEREAS** a board of education may dispose of land or improvements owned or administered by the board under the authority of Section 96(3) of the School Act, subject to the Orders of the Minister of Education;

**AND WHEREAS** Section 65(5) of the *School Act* requires a board of education to exercise a power with respect to the acquisition or disposal of property only by bylaw;

**AND WHEREAS:**

- (i) The British Columbia Building Code provides for certain fire, building and safety protection measures for the current or intended use of buildings, and permits equivalent performance measures;
- (ii) The Board of Education of School District No. 38 (Richmond) (the "**Board**") proposes to install delayed egress doors at the A.R. MacNeill Secondary School site (the "**Property**") as described in a report prepared for the City of Richmond (the "**City**") by Mark Roozbahani Consulting Ltd. dated December 14, 2016 and identified by the City in Equivalency Permit Application No. 16-754300 (the "**Application**");
- (iii) As a condition of granting the Application, the City requires the Board to grant an Equivalency Covenant (the "**Equivalency Covenant**") to be registered against the Property in favor of the City;
- (iv) The Board has determined and hereby confirms that the granting of the Equivalency Covenant will not conflict with or detract from the regular or extracurricular program of a school or the current or future educational needs of the school district;
- (v) the Property is facility number 03838064; and
- (vi) the address of the Property is 6611 No. 4 Road, Richmond, British Columbia, V6Y 1R4, and the legal description of the Property is:

Parcel Identifier: 027-840-891  
Lot 2 Section 10 Range 6 West New Westminster District Plan BCP39451.

**NOW THEREFORE** be it resolved as a Bylaw of the Board that the Board grant the Equivalency Covenant to the City in the form required by the City and register the Equivalency Covenant against title to the Property.

**BE IT FURTHER** resolved that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Equivalency Covenant and all related documents required to complete the registration of the Equivalency Covenant.

This Bylaw may be cited as "School District No. 38 (Richmond) A.R. MacNeill Secondary School Equivalency Covenant Bylaw 2017".

050/2017 FIRST READING MOVED BY D. SARGENT AND SECONDED BY J. HO:

**THAT** the Board of Education (Richmond) approve the bylaw related to the Fire Code Equivalency Agreement at MacNeill Secondary School.

CARRIED

051/2017 SECOND READING MOVED BY J. HO AND SECONDED BY K. HAMAGUCHI:

**THAT** the Board of Education (Richmond) approve the bylaw related to the Fire Code Equivalency Agreement at MacNeill Secondary School.

CARRIED

052/2017 THIRD AND FINAL READING MOVED BY A. WONG AND SECONDED BY S. NIXON:

**THAT** the Board of Education (Richmond) approve the bylaw related to the Fire Code Equivalency Agreement at MacNeill Secondary School.

CARRIED

**THE FIRE CODE EQUIVALENCY AGREEMENT AT MACNEILL SECONDARY SCHOOL WAS THEREFORE CARRIED.**

**8. Questions from the Public: Tonight's Agenda**

1. Vicky Liu, a parent, had questions on the discrete SOGI policy and educating students on diversity.

**9. Standing Committee Reports**

- (a) Education Committee  
*Chair: Ken Hamaguchi*  
*Vice Chair: Jonathan Ho*

The next meeting is scheduled for Monday, April 24, 2017 at 7pm in the library at Steveston/London secondary school.

- (b) Personnel & Finance Committee  
*Chair: Eric Yung*  
*Vice Chair: Sandra Nixon*

- (i) RECOMMENDATION: Trustees' Expenses

053/2017 MOVED BY E. YUNG AND SECONDED BY K. HAMAGUCHI:

**WHEREAS** the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties;

**BE IT RESOLVED** that in accordance with the School Act, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended December 31, 2016, in the amount of \$10,597.61.

CARRIED

- (ii) For information: Minutes of the meeting held Wednesday, February 15, 2017 will be included with the next meeting agenda.

The next meeting is scheduled for Wednesday, April 12, 2017 at 10am at the school district offices.

- (c) Policy Committee  
*Chair: Sandra Nixon*  
*Vice Chair: Donna Sargent*

The next meeting is scheduled for Monday, April 3, 2017 at 10:30am.

- (d) Audit Committee  
*Chair: Jonathan Ho*  
*Vice Chair: Alice Wong*

The next meeting has is scheduled for Monday, May 15, 2017.

**10. Correspondence**

**FOR ACTION:**

- (a) Nil.

**FOR INFORMATION:**

- (b) Nil.

**11. Board Committee and Representative Reports**

- (a) Council/Board Liaison Committee

Minutes of the meeting held January 25, 2017 were included with the agenda package.

The next meeting is scheduled for Wednesday, March 29, 2017 at the school district offices.

- (b) BCPSEA Annual General Meeting

Nil.

- (c) BCSTA

- (i) Trustee Wong updated on Provincial Council Meeting held February 17-18, 2017 highlighting the BCSTA campaign for the upcoming provincial election and various presentations.

- (ii) AGM is scheduled for April 20—23, 2017 in Richmond.

- (d) Richmond Sister City Advisory Committee [standing item]

Nil.

**12. Adjournment**

The next meeting of the Board has been scheduled for Monday, March 6, 2017.



054/2017      MOVED BY J. HO AND SECONDED BY K. HAMAGUCHI:

**THAT** the regular meeting of Monday, February 20, 2017 of the Board of Education (Richmond) be adjourned at 9:55pm.

CARRIED

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D. TABLOTNEY  
CHAIRPERSON

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M. DE MELLO  
SECRETARY TREASURER