

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO 38 (RICHMOND)
7811 GRANVILLE AVENUE, RICHMOND, BC
ON WEDNESDAY, MARCH 11, 2020
AT 7:00 P.M.**

Present: Chairperson
Trustees

K. Hamaguchi
S. Nixon
N. Goldstein
H. Larson
D. Sargent
R. Lee
D. Tablotney
S. Robinson
R. Ryan
R. Uyeno
L. Archer
W. Lim
F. Geyer
D. Sadler
C. Cleary

Superintendent of Schools
Deputy Superintendent
Secretary Treasurer
Assistant Superintendent
Assistant Superintendent
Executive Director, Planning & Development
Director, Communications & Marketing
Recording Secretary

The Richmond Board of Education acknowledged and thanked the First Peoples of the hənq̓əminəm' (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

The Chairperson called the meeting to order at 7:02pm.

1. Recognition of Visitors, Announcements and Updates from Trustees

(a) Recognition of Visitors

The Chairperson welcomed the gallery to the meeting.

(b) Announcements

Trustee Hamaguchi - Briefs regarding the 2020/2021 Operating Budget will be accepted without prior notice at the February meeting of the Board, as well as at the March 11, 2020 regular meeting of the Board. Please note that budget updates will be made available on the District's Budget 2020/2021 website. All budget feedback will be considered at the Board's deliberations in April 2020.

(c) The Secretary Treasurer noted that all materials had been made available to the public.

2. Adoption of Agenda

034/2020 MOVED BY N. GOLDSTEIN AND SECONDED BY H. LARSON:

THAT the Wednesday, March 11, 2020 Regular agenda of the Board of Education (Richmond) be adopted as circulated.

CARRIED

3. Presentations, Special Recognitions, Briefs and Questions from the Public

(a) Presentations

(i) Feed-U-Cate Cheque Presentation

Assistant Superintendent Wendy Lim introduced Rod Belleza, from The Richmond Bayanihan Society of BC. Mr. Belleza presented a cheque in the amount of \$500.00 to benefit the Feed-U-Cate Program. Trustees thanked Mr. Belleza and the Richmond Bayanihan Society of BC for their generous donation.

(b) Special Recognitions

Nil.

(c) Briefs

2020-2021 Budget Brief

Attachment from Liz Baverstock, President, Richmond Teachers' Association

Liz Baverstock, President, Richmond Teachers' Association, presented a brief regarding the District's 2020-2021 budget, requesting consideration of the following: First People's Curriculum and Resources; Funding to help build Mental Health Literacy and Support Student Mental Health; Teacher Training/In-Service to Support ELL Teachers and Learners; Support for Professional Development Chairs; Photocopiers; and, Wellness and Health and Safety Funding.

Trustees thanked Ms. Baverstock for the detailed brief and noted thoughtfulness had gone into the brief, representing the Richmond Teacher's Association membership very well.

035/2020 MOVED BY D. SARGENT AND SECONDED BY N. GOLDSTEIN:

THAT the Board of Education (Richmond) refer the submitted Budget Brief from the Richmond Teachers' Association to the Budget Process.

CARRIED

(d) Questions from the Public

Maria Mead, parent, asked whether District Special Education and First Nations courses were programmed in consultation with parents. Staff responded that all courses are provincially approved.

4. Executive

The Superintendent provided an update from the past month including: Pink Shirt Day on February 26th where many schools featured activities and celebrations such as kindness on heart shaped sticky notes at Ferris; hot breakfast in "food for thought" with the hashtag "be kind" initiative and Quilchena students who sat in the shape of a heart on the 26th. McRoberts featured a Core Competency Day; April 20-24 was Stem fair at Richmond, and McNair created a WorkSafe BC video on hearing loss with the message that "not all injuries are visible".

5. Approval of Minutes

- (a) Regular meeting of the Board held February 12, 2020

036/2020 MOVED BY S. NIXON AND SECONDED BY N. GOLDSTEIN:

THAT the Board of Education (Richmond) approve the Minutes of Wednesday, February 12, 2020 Regular meeting as circulated.

CARRIED

- (b) Record of an In-camera meeting held February 12, 2020

6. Business Arising

- (a) RECOMMENDATION: Amended 2020/2021 and 2021/2022 School Calendars for Garden City Elementary

A Memorandum from Assistant Superintendent Wendy Lim was included with the Agenda package.

Assistant Superintendent Lim provided an overview on Board of Education approved school calendars. In the Fall, 2019, it was observed that there were two anomalies: the timeline for 3 week Spring Break in the 2020/21 school calendar for Garden City was not aligned and, the usual 15 day Spring Break for Garden City was only 14 days in duration in the 2021/22 school calendar.

Upon approval by the Board of Education, Assistant Superintendent Lim reported that the amended 2020/21 and 2021/22 School Calendars for Garden City Elementary will be submitted to the Ministry of Education for final approval. Upon approval by the Ministry of Education, the 2020/21 and 2021/22 School Calendars for Garden City Elementary will be published and shared with the school community by May 31^s as per Section 77 (1) of the School Act which states that, "On or before May 31 of each school year, a board must, in accordance with the regulations and for each school in its school district, make a school calendar for the following school year available to every parent of a student in the school."

037/2020 MOVED BY N. GOLDSTEIN AND SECONDED BY R.LEE:

THAT the Board of Education (Richmond) approves the Proposed Amended 2020/21 and 2021/22 School Calendars for Garden City Elementary.

CARRIED

- (b) Collaboration Time Annual Report 2020

A Memorandum from Assistant Superintendent Wendy Lim was included with the Agenda for information.

Assistant Superintendent Lim's memorandum noted the collaboration time reporting schedule and resolution passed by the Board of Education (Richmond) at the June 5, 2017 public meeting, for an annual written report from the Superintendent to the Board. Ten Secondary principals were advised in January to invite their Collaboration Time Teacher Leader to submit a one page Collaboration Time Report before February 18, 2020.

Assistant Superintendent Lim reported that all ten secondary schools submitted one-page reports and, based on feedback received in 2019 reports, district staff facilitated three collaboration time networking sessions.

(c) RECOMMENDATION: Board Meeting Rotation

The Secretary-Treasurer provided background and information from the Memorandum included with the Agenda package.

Since April, 2019 the Board has, through the initial pilot, extension of the pilot and through the adoption of Board Resolution 196/2019, held one scheduled Board meeting per month on the second Wednesday of each month. With close to a full year of experience of holding one board meeting per month, the Secretary-Treasurer reported that the change has for the most part been successful. While there were benefits, some challenges have been identified: longer timelines for policy revision approval, completing board business by the last Board meeting in June, timeliness and flow of Standing Committee reporting to the Board, Board meeting dates conflicting with statutory holidays, and Board approval requirements of Budget and Audited Financial Statement.

The Secretary-Treasurer noted that in reviewing the current meeting schedule of Board meetings, staff felt that all of the challenges noted above can be addressed by reversing the meeting rotation to have Board meetings scheduled for the fourth Wednesday of every month and holding the second Wednesday of every month for trustee workshops/chats, additional public or in-camera meetings or other Board events.

038/2020 MOVED BY R.LEE AND SECONDED BY N. GOLDSTEIN:

THAT the Board of Education (Richmond) revise its meeting schedule effective from the 2020/2021 School Year to hold Board meetings on the fourth Wednesday of each month except for the months of March and December where Board meetings will be scheduled on the Wednesday of the week prior to the seasonal breaks.

CARRIED

7. New Business

(a) Education Statutes Amendment Act

A Memorandum from the Superintendent of Schools was included with the Agenda package for information.

On February 26th, 2020, the Minister of Education wrote to all board chairs in British Columbia providing them with an overview of legislation relating to the *Education Statutes Amendment Act, 2020*, which was recently introduced in British Columbia. The legislation is designed to address several issues: Provision of Childcare Services, Graduation Certificates in First Nations schools, Personal Education Numbers, Funding Model Recommendations and Learning Improvement Fund (LIF).

The Superintendent informed Trustees that they will be updated as further details pertaining to the new legislation become available.

8. Questions from the Public: Tonight's Agenda

Parent Maria Mead asked if Pink day is funded by the District. The Superintendent noted that Richmond schools are supported to organize their own events for Pink Day. Therefore, funds are not tracked on a District wide basis for these initiatives. The Chairperson reminded the gallery that questions be related to the agenda.

9. Standing Committee Reports

- (a) Audit Committee
Chair: Donna Sargent
Vice Chair: Debbie Tablotney

A meeting was held Monday, March 2, 2020. The next meeting will be held on Monday, May 4, 2020.

- (b) Education Committee
Chair: Ken Hamaguchi
Vice Chair: Norman Goldstein

The next meeting is scheduled for Wednesday, April 15, 2020 at 6pm at the school district offices.

- (c) Facilities and Building Committee
Chair: Debbie Tablotney
Vice Chair: Sandra Nixon

- (i) Minutes of meeting held February 5, 2020 were included with the agenda package.

A meeting was held on Wednesday, March 4, 2020. The next meeting is scheduled for Wednesday, April 1, 2020 at 4:30pm at the school district offices.

- (d) Finance and Legal Committee
Chair: Ken Hamaguchi
Vice Chair: Richard Lee

- (i) Minutes of meeting held November 20, 2019 were included with the agenda package.

- (ii) RECOMMENDATION: Trustee Expenses

A Memorandum from Trustee Ken Hamaguchi, Chairperson was included with the Agenda Package.

Trustees' Expenses for the Three Months Ending December 31, 2019

039/2020 MOVED BY K. HAMAGUCHI AND SECONDED BY D. TABLOTNEY:

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the School Act, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended December 31, 2019, in the amount of \$872.74.

CARRIED

A meeting was held on Wednesday, February 19, 2020. The next meeting will be held on Wednesday, April 15, 2020 at 11am at the school district offices.

(e) Policy Committee

Chair: Sandra Nixon

Vice Chair: Donna Sargent

- (i) Minutes of meetings held January 20, 2020 were included with the Agenda package.
- (ii) NOTICE OF MOTION: Policy 504.4 & 504.4-R: *Provision of Menstrual Products to Students*. The Notice of Motion is for approval of policy at April 8, 2020 Board meeting.
- (iii) NOTICE OF MOTION: Policy 513.4, 513.4-R & 513.4-G: *Selection of Learning Resources*; Policy 513.5-R: *Reconsideration of Learning Resources*; and Policy 513.6 & 513.6-R: *External Resources*. The Notice of Motion is for approval of policy at April 8, 2020 Board meeting.
- (iv) RECOMMENDATION: Policy 512.4 & 512.4-R: *French Programs*. Final Approval of Policy.

040/2020 MOVED BY S. NIXON AND SECONDED BY D. TABLOTNEY:

THAT The Board of Education (Richmond) approve the final draft changes to Policy 512.4/512.4-R: *French Programs*.

CARRIED

A meeting was held on Monday, March 9, 2020. The next meeting is scheduled for Monday, April 20, 2020 at 10:30am at the School district offices.

10. Correspondence

Letter from The Honourable Rob Fleming, Minister of Education dated February 26, 2020 to all Board Chairs regarding amendments to the *School Act* and the *Independent School Act*.

11. Board Committee and Representative Reports

(a) Council/Board Liaison Committee

- (i) Minutes of the meeting held December 4, 2019 were included with the Agenda package.

The next meeting will be held on Wednesday, April 8, 2020 at 9:15am in the Anderson Room, Richmond City Hall.

12. Adjournment

041/2020 MOVED BY H. LARSON AND SECONDED BY N. GOLDSTEIN:

THAT the regular meeting of Wednesday, March 11, 2020 of the Board of Education (Richmond) be adjourned at 8:13 pm.

CARRIED

K. HAMAGUCHI,
CHAIRPERSON

R. UYENO,
SECRETARY TREASURER