

## Facilities and Building Committee

### Public Meeting Minutes

Wednesday, January 10, 2024 - 4:30 pm  
Via Zoom

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**Present:**

Chairperson	K. Hamaguchi
Trustee Member	H. Larson
Trustee	R. Belleza
Trustee	A. Wong
Trustee	D. Yang*
Deputy Superintendent	R. Ryan
Secretary Treasurer	C. Wang
Executive Director, Learning and Business Technologies	R. Laing
Director, Richmond Project Team	S. Ahluwalia
Director, Facilities Services	K. Wilkins
President, Richmond Teachers' Association	L. Baverstock
2nd Vice President, Richmond Teachers' Association	F. Marsic
3rd Vice President/Pro-D Chair, Richmond Teachers' Association	J. Cho
Representative, Richmond Management and Professional Staff	J. Canlas
Vice President, Richmond Association of School Administrators	A. Goulas
Executive Assistant (Recording Secretary)	T. Lee

**Regrets:**

Vice Chairperson	D. Tablotney
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\*Present for a portion of the meeting

The meeting was called to order at 4:30 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

**1. Approval of Agenda**

The agenda was adopted as circulated.

**2. Approval of Minutes**

Minutes from the December 6, 2023 meeting was approved as circulated.

**3. Facilities Planning Update (standing item)**

The Director, Richmond Project Team noted there were no further updates to his report which is

included in the agenda package. He then responded to a question from the President of Richmond Teachers' Association regarding the impact of the *Local Government Act* amendments.

**4. Capital Projects Update (standing item)**

The Director, Richmond Project Team spoke to his report as included in the agenda package.

Trustee Larson expressed her appreciation for the completed projects and thanked staff for their work.

The Director, Richmond Project Team then responded to a question from the Chairperson regarding future childcare facilities sites.

**5. Facilities Services Update (standing item)**

*Trustee Yang joined the meeting at 4:39 pm.*

The Director, Facilities Services referred to his report as included in the agenda package. He highlighted the plumber position has been reposted and is currently vacant again since the agenda package has been published.

The Director, Facilities Services then responded to a question from the President of Richmond Teachers' Association regarding the process and procedures for the anticipated cold weather and snow.

**6. Minutes for Information**

**(a) Child Care Development Advisory Committee Meeting**

Minutes of Meeting held November 1, 2023 were attached for information.

**7. Next Meeting Date – February 7, 2024 at 4:30 pm**

**8. Adjournment**

The meeting adjourned at 4:41 pm.

*Respectfully Submitted,*

*Ken Hamaguchi  
Chairperson, Facilities and Building Committee*